**R356. Governor, Criminal and Juvenile Justice (State Commission on).**

**R356-6. Electronic Meetings.**

**R356-6-1. Authority.**

This rule is authorized by Section 52-4-207 which requires a public body which holds an electronic meeting to adopt a resolution, rule, or ordinance governing the use of electronic meetings.

**R356-6-2. Purpose.**

The purpose of this rule is to establish procedures for conducting an electronic meeting of any public body established in:

(1) Section 36-29-111;

(2) Title 63M, Chapter 7, Criminal Justice and Substance Abuse;

(3) Section 64-13e-105; and

(4) Section 78B-22-401.

**R356-6-3. Definitions.**

(1) Terms used in this rule are found in Section 52-4-103.

(2) In addition:

(a) "designee" means an individual appointed by a member to represent the member when the member cannot appear at meetings of a public body;

(b) "electronically" means to attend a meeting through the use of:

(i) an online medium that allows for audio and video interactions; or

(ii) a telecommunications medium that allows for audio interactions; and

(c) "representative" means an individual appointed by an entity to represent that entity on a public body.

**R356-6-4. Procedures.**

(1) A public body described in this rule may hold an open and public meeting where individuals may participate electronically.

(2) When an electronic meeting is scheduled, the public notice required by Section 52-4-202 shall describe:

(a) how individuals may participate electronically; and

(b) the anchor location where individuals may attend, monitor, and participate in the open portions of the meeting, if an anchor location is required by Section 52-4-207.

(3) An anchor location shall have sufficient space and facilities so anyone may attend, monitor, and participate in the open portions of the meeting.

(4) At the commencement of the meeting the chair shall identify on the record the members, designees, and representatives who are appearing electronically.

(5) A member, designee, or representative who appears electronically shall be counted as present for purposes of determining a quorum.

(6)(a) A member, designee, or representative who appears electronically may fully participate and vote on any matter before the public body.

(b) Votes by members, designees, or representatives who are appearing electronically shall be confirmed by the chair.

**KEY: electronic meetings, procedures**

**Date of Last Change: October 10, 2024**

**Authorizing, and Implemented or Interpreted Law: 52-4-207**