**R671. Pardons (Board of), Administration.**

**R671-104. Language Access.**

**R671-104-1. Language Access.**

(1) The Board shall provide interpreters at Board hearings for non-English speaking or limited English proficiency offenders or victims.

(2) The Department of Corrections shall indicate the need for an interpreter on the offender's profile in the computer system.

(3) A non-English speaking or limited English proficiency offender or victim may request an interpreter for a hearing.

(a) Requests should be made at least 30 days before the hearing.

(b) Offender requests should be submitted with the hearing information form.

(4) A hearing official may request an interpreter and continue the hearing if the hearing official has reservations about the offender's ability to communicate in English.

(5) A hearing shall be continued if an interpreter is necessary, but not available.

(6) If an offender has concerns about the effectiveness or conduct of the interpreter, the offender may appeal in writing to the Board within 10 days of the Board's decision.

(7) Individuals providing interpretation services for Board hearings shall:

(a) be certified or approved as an interpreter in the subject language by the Utah State Courts, Federal Courts or equivalent certification;

(b) be in good standing with the training and ethical standards of the certifying body;

(c) render a complete and accurate interpretation or sight translation, without altering, omitting, or adding anything to what is stated or written;

(d) be impartial and unbiased and refrain from conduct that may give an appearance of bias;

(e) disclose any real or perceived conflict of interest;

(f) protect the confidentiality of all privileged and other confidential information;

(g) abstain from giving legal advice or personal opinions to individuals for whom they are interpreting;

(h) report to the hearing official any difficulties with translation, or any reservations about being able to provide effective interpretation; and

(i) comply with all security requirements of the Department of Corrections.

**KEY: interpreters, languages, parole**

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**Authorizing, and Implemented or Interpreted Law: 77-27-7**