

Executive Document

Governor's Executive Order Forming the Utah Electronic Commerce Council.

Issued: June 4, 1999

EXECUTIVE ORDER

Formation of the Electronic Commerce Council

I, Michael O. Leavitt, Governor of the State of Utah, order the formation of Utah Electronic Commerce Council as follows:

I. Under the direction of the Governor or the State Chief Information Office (CIO) the council or its subcommittees shall:

- A. advise the governor and the state Chief Information Officer (CIO) with regard to the creation, management, and administration of a network to offer government services and information on the Internet;
- B. advise the CIO with regard to administration of the contract between the state of Utah and the network manager, a private-sector contractor who will provide services to the state to manage the network;
- C. develop prioritized lists of government services that will be deployed on the network;
- D. review the regularly required financial and management reports from the network manager;
- E. recommend the distribution of network revenues;
- F. coordinate and recommend approval or disapproval of service level agreements between state agencies and the network manager for the development and deployment of applications on the network;
- G. prepare reports upon request of the governor or the CIO for use by government or the general public with regard to the growth, performance, utilization of the network, and other measurements the council considers necessary to implement and enhance the functioning of the network;
- H. help identify, evaluate, and prioritize potential departmental and cross-departmental applications capable of being hosted as services on the network;
- I. serve as a central coordination point for the network and Internet initiatives by the state of Utah; and
- J. study, propose, develop, or coordinate any other activity in furtherance of electronic commerce, as requested by the governor or the CIO.

II. The council shall consist of 17 members as follows:

A. the following ex officio members:

- 1. the state electronic commerce coordinator, who shall serve as chair;
- 2. the state chief information officer;
- 3. the director of the Department of Administrative Services or designee;
- 4. the director of the Division of Information Technology Services or designee;
- 5. the director of the Division of State Library or designee;

6. the director of the Division of Archives or designee;
7. the director of the Division of Finance or designee; and
8. the director of the Division of Purchasing or designee; and

B. the following members appointed by the governor:

1. four representatives from other state agencies;
2. a representative of the Administrative Office of the Courts selected by the Judicial Council;
3. three representatives of the general public; and
4. an elected local government official.

III. Council procedures and staffing shall be as follows:

- A. A majority of council members constitute a quorum for voting purposes.
- B. All action shall be by a simple majority vote of meeting attendees.
- C. The council shall meet as often as necessary to achieve its objectives.
- D. The authorized designee of an ex officio member may exercise the vote of the ex officio member.
- E. The Chief Information Officer section of the Governor's Office shall provide administrative staff to the council.
- F. The Office of the Attorney General shall provide legal counsel to the council.

IV. The terms of office and conditions of service for council members shall be as follows:

- A. Ex officio members shall serve until they are replaced in their respective offices.
- B. 1. Each appointed member shall serve a two-year term, with the possibility of reappointment, except as provided in Subparagraphs IV.B.2 and IV.B.3.
2. To achieve staggered expirations of the terms of appointed members, two of the three members representing the public under Subparagraph II.B.3 shall initially serve one-year terms, with the possibility of reappointment to regular two-year terms.
3. The four appointed members representing state agencies under Subparagraph II.B.1 shall serve one-year terms, with the possibility of reappointment.
- C. When a vacancy occurs in the appointed membership for any reason, the replacement shall be appointed for the unexpired term of the person being replaced.
- D. Members shall serve without per diem or expenses.

IN WITNESS WHEREOF, I have here unto set my hand and cause to be affixed the Great Seal of the State of Utah. Done at the State Capitol in Salt Lake City, Utah, this 4th day of June, 1999.

(State Seal)

MICHAEL O. LEAVITT
Governor

Attest:

OLENE S. WALKER
Lieutenant Governor

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